

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 22

Held at the Pavilion, Stow Cum Quy Recreational Ground, on Tuesday 17th September 2024.

Present: Sarah d’Ambrumenil, Jonathan Middleton, Matt Eaton, David Flynn, Mark Hughes.

Members: 7 (1 vacancy) Quorum 3

Clerk: Mrs S Chambers-Turner

Members of the Public: 0

In attendance: County Councillor Claire Daunton, District Councillor John Williams; District Councillor Graham Cone.

Meeting opened at 7.30pm

24.118 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

James Heckford

24.119 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None.

24.120 TO APPROVE MINUTES OF THE PREVIOUS MEETING

It was proposed by Mark, seconded by Jonathan and resolved that minutes of the previous meetings, 21 held on 16th July 2024 be signed as a true record.

24.121 OPEN FORUM

None.

24.122 COUNTY AND DISTRICT COUNCILLOR REPORTS

County Councillor Daunton provided a report which was circulated prior to the meeting. In addition:

- The meeting of the Greater Cambridgeshire Partnership was held on 12th September, the site for the new Park and Ride has been proposed as site 1 located next to Teversham. This will be going forward to the board and if then it is approved it planning permission will be sought.
- The first Highways quarterly meeting for the Fulbourn division will be held on 14th Oct at 1pm, Wilbrahams Memorial Hall. Mark and David will attend on behalf of the Parish Council.
- Anglian Water have undertaken some works at the Teversham plant to increase the capacity. Councillor Daunton will follow this up with residents that have raised concern and will closely monitor the situation as it has been reported in several villages. Councillor Daunton will be asking Anglian Water for the specifics of the works that have been undertaken.

District Councillors Hofman & Williams provided a report which was circulated prior to the meeting. In addition:

- A has been reported that the Government will be pursuing the Gove incentive of creating more housing within Cambridgeshire by 2050. The new plan will be in the region of 100000 – 150000 additional homes in the area by 2060. The Parish Council noted that it would be important to consider producing either a Neighbourhood Plan or a Village Statement as soon as possible.

District Councillor Cone provided a report which was circulated prior to the meeting. In addition:

- Councillor Cone highlighted that Anglian Water are being called into South Cambridgeshire District Council scrutiny panel.
- Further to the information provided about vape disposal, it has been confirmed that the only safe way to dispose of vape will be at collection points which are located a serval different retail outlets and also at the designated spots within recycling centres. At present there is no method of being able to collect them kerbside.

24.123 MATTERS ARISING, COUNCILLOR AND CLERKS REPORT

- Sarah will complete the bus franchising consultation from the Combined Authority.
- Correspondence was received from Anglian Water about the Waste Water Treatment Plant indicating that there may be some presence in the locality in the next few weeks doing walkover ecology surveys as part of their ongoing ecological monitoring and survey schedule
- Correspondence was received about a potential solar farm development within the parish boundaries. The company will be invited to the next Parish Council meeting to present to the Council.
- Several written complaints have been received about the vehicles parked in the layby. These has been forwarded to the District and County Council as it is beyond the remit of the Parish Council.
- Jonathan had completed the surveys for the Active Travel Hierarchy and the Energy Action Plan.

24.124 FINANCE INCLUDING THE APPROVAL OF THE JUNE ACCOUNTS

- It was proposed by Jonathan, seconded by Mark and resolved that the bank reconciliation for July & August be accepted.
- It was noted that the follow payments have been received:
 - VAT Refund: £7207.26
 - Allotment Income: £30.00
 - Burial Income: £175.00
- **It was proposed by Matt, seconded by Mark and resolved that the September accounts be settled. Action: Clerk to set up the payments for authorisation.**

BACS	Mrs S Chambers-Turner	Clerks Salary September			Confidential
BACS	Mrs S Chambers-Turner	Recreational Ground Expenses	£184.83	£28.80	£213.63
BACS	SP Landscapes	Grass Cutting	£673.75	£134.75	£808.50

24.125 CO-OPTION

It was noted that the Parish Council still have a vacancy in the office of Parish Councillor and that this needs to be filled as soon as practicable. It was agreed that people would be approached to see if they were interested in being co-opted to the Council.

24.126 PLANNING MATTERS

24/03173/FUL Quy Mill Hotel, Retrospective erection of a temporary marquee.

The Parish Council support this application. They wish to record that they are grateful for the work that has been undertaken by the Hotel for ensuring that noise levels are kept down and that curfews are in place to reduce disturbance to the residents of Stow cum Quy. **Action:** *Clerk to record response on the planning portal.*

24.127 RECREATIONAL GROUND

- The hire rates of the pavilion and ground were discussed and it was agreed that a break down of the costs for the pavilion need to be prepared before the rates are reviewed. **Action:** *Clerk to prepare the overheads list and bring to the Finance Committee meeting.*
- The Parish Council have now appointed a Caretaker for the Pavilion. The Parish Council wish to note that they are extremely pleased with the cleanliness of the pavilion for this evenings meeting.
- David and Mark carried out an inspection of the pavilion and recreational ground and have produced a list of areas that require maintenance or improvement. It was agreed it was important to have the meeting with the sports clubs and review the income and expenditure before more formal decisions be made.
- The meeting of the sports clubs is awaiting confirmation.

24.128 EMAIL AND WEBSITE ADDRESS

The Clerk has arranged for the transition from .co.uk domain name to .gov.uk as part of a voucher scheme available to Parish Councils. The aim is for all Parish Councils to use the .gov.uk to recognise the link as a Public Sector organisation. The Clerk will advise accordingly when the transfer takes place. In future the Parish Councils website address will be www.stowcumquy.gov.uk and the Clerk can be contacted on clerk@stowcumquy.gov.uk

24.129 PLANNING DEPARTMENT

South Cambridgeshire District Council are offering the opportunity for Parish Councils to find out more information about the planning department, and provide essential tools and information relating to the navigation of the intricacies of planning requirements. It was agreed that Mark will attend on behalf of the Parish Council. Action: Clerk to respond to the invitation.

24.130 CEMETERY

The previous matter of positioning in the Cemetery has now been rectified, but an additional burial has now come in which will require extra attention to detail. The Clerk is speaking with the Funeral Directors and families concerned to seek a satisfactory solution. The Clerk is in the process of completing a multi-factored audit of the Cemetery. *Action: Clerk to liaise with all parties involved with the new burial to secure satisfactory arrangements.*

24.131 LOCAL HIGHWAYS IMPROVEMENT

Contact has been made from a project manager at Cambridgeshire Highways with reference to the Local Highways Improvement application for 23/24. The Parish Council have been provisionally selected to receive funding towards speed indicator devices. The application will be reviewed at the Highways and Transport meeting of Cambridgeshire County Council in October 2024, where the scoring system will be formally approved.

24.132 ALLOTMENTS

It was agreed that an allotment inspection was required, plot holders will be given notice of an inspection within the next few weeks. **Action:** *Clerk to notify plot holders of the inspection. Mark, Jonathan and the Clerk to carry out the inspection.*

24.133 AGENDA FOR THE NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.

24.134 DATE OF NEXT MEETING

8th October 2024, 7.30pm at the Hut, Quy Village Hall – Finance Committee

15th October 2024, 7.30pm at the Hut, Quy Village Hall - Full Parish Council.

Meeting Closed at 9.50pm