

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 21

Held at the Pavilion, Stow Cum Quy Recreational Ground, on Tuesday 16th July 2024.

Present: Sarah d'Ambrumenil, Jonathan Middleton, Matt Eaton, David Flynn, Mark Hughes.

Members: 7 (1 vacancy) Quorum 3

Clerk: Mrs S Chambers-Turner

Members of the Public: 0

In attendance: County Councillor Claire Daunton, District Councillor John Williams.

Meeting opened at 7.30pm

24.102 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

James Heckford; District Councillor Graham Cone.

24.103 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

Mark Hughes Planning Application 24/02464/LBC & 24/02463/FUL close neighbour.

24.104 TO APPROVE MINUTES OF THE PREVIOUS MEETING

It was proposed by Mark, seconded by Jonathan and resolved that minutes of the previous meetings, 20 held on 28th June 2024, 19 held on 18th June 2024, 18 held on 21st May 2024, 17 held on 23rd April 2024 and 16 held on 16th April 2024 be signed as a true record.

24.105 OPEN FORUM

None.

24.106 COUNTY AND DISTRICT COUNCILLOR REPORTS

County Councillor Daunton provided a report which was circulated prior to the meeting. In addition:

- The next meeting for the Cambridgeshire Partnership is scheduled for 12th September and papers are expected to be available by 1st September.
- A decision by the Secretary of State on the Waste Water Treatment Plant is expected within the next 3 months.
- Any problems with grass cutting that Cambridge County Council undertake should be reported to County Councillor Daunton.

District Councillors Hofman & Williams provided a report which was circulated prior to the meeting. In addition:

- The independent report carried out on South Cambridgeshire District Council's 4 day has now been published and will be going to full council next week.

District Councillor Cone provided a report which was circulated prior to the meeting and was not in attendance.

24.107 MATTERS ARISING, COUNCILLOR AND CLERKS REPORT

- Sarah reported that Geoff Hall a previous Parish Councillor had unfortunately passed. The Parish Council wished to express their condolences to the family and acknowledge all the work that Geoff had undertaken for the village for many decades.
- A previously agreed figure for land at the front of Vicarage Meadow has been revised by the interested party.
- It was reported that the pipe returning to Teversham waste water plant has recently ruptured, but has now been repaired.
- The Clerk had received a quotation for replacing the floor tiles in the Pavilion at a cost of £700. It was agreed that two additional quotes should be sought.
- The Clerk reported that the Community Payback service have been in Quay for the last two weeks and have undertaken a considerable amount of maintenance of hedging and the area to the rear of the pavilion. The Parish Council wish to express their thanks for all the hard work.

24.108 FINANCE INCLUDING THE APPROVAL OF THE JUNE ACCOUNTS

- It was proposed by David, seconded by Matt and resolved that the bank reconciliation for June be accepted.
- It was noted that the follow payments have been received:
Donations Playground: £2000
Allotment Income: £120
Bank Interest: £177.18
- **It was proposed by David, seconded by Jonathan and resolved that the June accounts be settled. Action: Clerk to set up the payments for authorisation.**
- **It was proposed by Matt, seconded by Mark and resolved that powers should be delegated to the Clerk to carry out the function of the Parish Council in the absence of a meeting in August with the approval of the Chairmanship.**

24.109 CO-OPTION

Co-option was deferred until the next meeting due to the absence of the candidate.

24.110 PLANNING MATTERS

24/02464/LBC & 24/02463/FUL Land between 19 & 21 Main Street, Stow cum Quay. Conversion of timber framed workshop into dwelling. **It was proposed by Sarah, seconded by Jonathan and resolved that the Parish Council are record a neutral position on this planning application due to the ongoing issues relating to the waste water treatment at Teversham. They also wish the planning officer to consider the parking in the locality. Action: Clerk to record response on the planning portal.**

24.111 RECREATIONAL GROUND

- An advert has been prepared for the caretakers role at the pavilion and was approved by the Council. The position will be advertised on the noticeboards and the website and applications will be taken until 15th August 2024. In the meantime a rota will be prepared for bin emptying on the recreational ground. Action: Clerk to circulate the list of dates with the Councillors.
- A meeting had taken place with representatives of the Cherries Cricket Club to discuss the recreational ground and pavilion. It was proposed by the Cherries that they would

like to explore the possibility of improving facilities in the short, medium and long term after already successfully receiving a grant from Astra Zenca for the cricket club. It was agreed that the Council would explore further opportunities within the ground for all sports. It was therefore agreed that the football club should also be involve as a regular user of the facilities. A further meeting will be arranged after the completion of the action list. **Action:** *David and Mark to carry out an internal walk around the recreation ground and the pavilion to create a list of actions.*

24.112 GRASS CUTTING

- It was discussed that the latest cut of the village was not up to the same standard as usual. The contractors have been contacted and it was stated that the length of the grass was causing problems with the machinery and that the parish should consider introducing more cuts to prevent the problem in the future, as the parish are only carrying out the minimum number of cuts per year and the grass is growing at an exceptional rate. However, the main concern was that the arisings were left on the pavements which the contract clearly states that any debris left by cutting should be removed by the contractor. **Action:** *Clerk to contact the contractor to arrange an additional cut to take down the length and clear around the wilding area on Stow Road to improve visibility.* The grass cutting contract will be reviewed before the next meeting to discuss the cutting requirements for the next season.
- It was also discussed that the at the last cut of the season, the wilding area will need cutting. The arisings will need to sit for around two weeks and then be collected. The Community Payback service will be asked whether they would be willing to undertake the collection of the arisings.

24.113 CEMETERY

The Cemetery audit has not yet been completed and will be done before the next meeting. **Action:** Matt, James and Clerk to arrange a mutually convenient date for the audit.

24.114 CAPITAL FUNDING

It was discussed that a good option for applying for Capital Funding would be the Pavilion.

24.115 CAMBRIDGE COUNTY COUNCIL PROPOSED ENERGY ACTION PLAN

It was agreed that Sarah would complete the survey on the Cambridge County Councils proposed Energy Action Plan.

24.116 AGENDA FOR THE NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.

24.117 DATE OF NEXT MEETING

17th September 16th 2024, 7.30pm at the Pavilion, Stow Cum Quy Recreational Ground – Full Parish Council.

Meeting Closed at 10.02pm