

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 13

Held at the Hut, Quy Village Hall on Tuesday 20th February 2024.

Present: Sarah d’Ambrumenil, James Heckford, Jonathan Middleton, , David Flynn

In Attendance: County Councillor Claire Daunton; District Councillor Hofman, District Councillor Cone.

Members: 7 (1 Vacancy) Quorum 3

Clerk: Mrs S Chambers-Turner

Members of the Public: 1

Meeting opened at 7.30pm

24.18 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Matt Eaton; Remi White

24.19 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

The Clerk – Wheatsheaf planning.

24.20 APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by David, seconded by James and resolved that the minutes of meeting 12 held on 16th January 2024 are approved and signed as a true record.

24.21 OPEN FORUM FOR PUBLIC PARTICIPATION

A member of the public was present to discuss:

- Previous Councillor Ray Jakes attended the meeting to thank the Parish Council for all the help and support that he had been afforded over the many years as a Councillor. He added that he was particularly thankful for the support that the Clerk have given on the Playground Redevelopment project and was delighted that the project would be going ahead very soon.
- As Chairman, Sarah offered thanks on behalf of the Parish Council to Ray for all his hard work and dedication.

24.22 COUNTY AND DISTRICT COUNCILLORS REPORTS

Councillors Cone, Hofman, Williams and Daunton provided a report to the Parish Council prior to the meeting, which is available for download from the website or upon request from the Clerk. In addition to these reports:

- Councillor Daunton reported that the budget for Cambridgeshire County Council had been approved.
- Councillor Daunton added that work had commenced on the resurfacing of the A14 at the Newmarket end.
- Councillor Hofman reported that concerns have been raised by some residents about the Wheatsheaf planning application.

24.23 MATTERS ARISING/COUNCILLORS AND CLERKS REPORTS (FOR INFORMATION ONLY)

- a. Sarah reported that another issue specific hearing will be held by Anglian Water on the Cambridge Waste Water Treatment Plant. Notices of the details for the hearing will be placed on the website and on the noticeboard.
- b. A letter had been received about the Jubilee tree on the corner of Main Street. A local resident has removed the plastic covering and the stake as the tree is now well established to allow it to continue to grow. It was also noted that the snowdrop experiment seems to be working well.

24.24 CO-OPTION

The Parish Council received one application for the casual vacancy of Parish Councillor. **It was proposed by David, seconded by Sarah and resolved that Mark Hughes been appointed to the office of Parish Councillor of Stow cum Quy.**

24.25 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a. **It was proposed by James, seconded by Sarah and resolved that the bank reconciliation for January 2024 be approved.**
- b. **It was proposed by Jonathan, seconded by James and resolved that February Accounts be paid. Action: Sarah and Matt to authorise payments after submission by the clerk.**

Payments for Tonight's meeting:				
HSA	Payroll January	£18.50	£3.70	£22.20
S Chambers-Turner	Clerk Salary February			Confidential
AtoB1102 Group	Grant previously awarded	£200.00	£0.00	£200.00
ICO	Membership	£35.00	£0.00	£35.00
Village Hall	Room Hire	£12.50	£0.00	£12.50
		£266.00	£3.70	£269.70

24.26 LOCAL HIGHWAYS IMPROVEMENT SCHEME 24/25 (LHI)

Jonathan has prepared a survey which is currently live on the website and Facebook about the 20mph Local Highways Improvement Scheme. Survey results will be reviewed with the Clerk and an application will be drafted for the LHI bid. It was agreed that the reviewed results would be shared with all Councillors via email for approval due to the application window closing on 15th March. Details of the survey will be shared with the County Councillor before submission.

24.27 PLANNING MATTERS

It was discussed that a planning condition at 77 Station Road appears to be being breached as contractors are often parking off site. It was agreed that the Clerk would raised the matter with compliance at shared planning.

Planning Applications

14/00087/FUL The Wheatsheaf, Stow Road, Stow cum Quy. Demolition of existing pub and erection of place of worship. **It was proposed by David, seconded by James that the Parish Council wish to record no recommendation to the planning authority for the determination**

of the application. They wish a restriction to be placed on the site which prevents deliveries or muck away services before 9.30am due to the road being a traffic sensitive road.

24/00043/S73 Land North Of Newmarket Road Cambridge CB5 8AA. S73 to vary condition 1 (Approved plans) of outline planning permission S/2682/13/OL (up to 1300 homes primary school food store community facilities open spaces landscaping and associated infrastructure and other development) to amend the highway improvement works on Newmarket Road. The Parish Council wished to object to the additional housing that was included in this application. They also note that this application raises concerns over the transparency of the developer. The basis for the objection is due to densely populated areas, loss of greenspace, and concerns over parking. **Action:** *Clerk to record comments with shared planning.*

24.28 RECREATIONAL GROUND

- a. Sarah was pleased to announce that all the funding for the new equipment had been secured and the order has been placed. A meeting is due to take place on 28th February 2024 with the playground provider to finalise the project. It has been suggested that the works should take place during the first week of April and take around 6 days to complete. **Action:** *Clerk to send Sarah the parish councils bank details so that this can be provided to one of the donors.*
- b. It was proposed by Sarah, seconded by James and resolved that a new bin would be purchased for the recreational ground to a maximum value of £250.00.**
- c. It was noted that due to the pending installation of the new equipment it would good to refresh some of the existing equipment. It was agreed that Sarah would seek advice from the playground equipment provider as to the type of product that would be suitable.
- d. Since the departure of Ray from the Parish Council there will be a number of duties that will require volunteers for. It was agreed that Councillors should meet on Friday 23rd February 2024 to discuss in more detail.
- e. Correspondence has been received from the offices about a pot hole that is appearing in the recreational ground car park. A private agreement had been previously reached with the office staff about parking in the area. It was agreed that the Parish Council would look into this agreement and investigate the pot hole in the car park. **Action:** *Clerk to investigate.*

24.29 WEED SPRAYING COMMUNICATIONS

Correspondence has been received from Cambridgeshire County Council reference the weed spraying of the road and path edgings, which was not carried out in 2023. The Parish Council raised some concern over the type of product being used for this purpose. County Councillor Daunton will find out and report back to the Clerk.

24.30 20MPH LOCAL HIGHWAYS IMPROVEMENT

Discussed in item 24.26.

24.31 GRASS CUTTING

It was noted that the current grass contractor has raised their prices for 2024 sighting increased costs. It was agreed that the increased cost be accepted on this occasion, but that the next contract would include a fixed price for the term.

24.32 DEFRIBILLATOR

It was noted that the Clerk has made an application to the British Foundation Grant scheme for supplying new defibrillators. Should the application be successful the Church have agreed that it could be located on the Church wall.

24.33 OAK TREE

The new tree from South Cambridgeshire District Council has been delivered. It was suggested that the Church may be interested in having it in the Churchyard as no specific plans had been made for its planting. **Action:** *Clerk to speak to Bill to find out if this was a suitable location.*

24.34 CHILDES/BOTTISHAM CHARITIES

It was noted that a new representative of the Parish Council needed to be found. The Clerk will find out more details of the requirements of the representative before a candidate is selected.

24.35 FACEBOOK/WEBSITE

The Clerk has provided Jonathan and Sarah access information for both the website and Facebook. Clerk has also signed up for Canva which the details will be shared accordingly.

24.36 CEMETERY

- a. It was discussed that the new bench has been installed in the Cemetery. The Parish Council wish to express thanks to the Gaskin family for the supply and installation of the new bench. **Action:** *Clerk to write a formal letter to the Gaskin family expressing the Parish Council's gratitude.*
- b. Previously, Ray has dealt with the mole situation in the cemetery. It was agreed that new traps would be purchased and that Matt would set them accordingly.

24.37 AGENDA FOR THE NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion at least 7 days prior to the next meeting. It is expected that reports should also be provided at the time of request.

24.38 DATE OF NEXT MEETING

19th March 2024, 7.30pm at the Hut, Quy Village Hall – Full Parish Council.